



GALWAY CENTRAL SCHOOL
DISTRICT
BOARD OF EDUCATION
MINUTES

Thursday, October 11, 2018
Executive Session 6:00 PM
Regular Session 6:30 PM

MEETING CALLED TO ORDER

The Meeting was called to order by Dennis Schaperjahn, Board of Education Vice President, in the absence of Board of Education President Jay Anderson, at 6:36 pm in the High School Library.

EXECUTIVE SESSION

Motion Linda Jackowski, Second Stacey Caruso-Sharpe
To enter Executive Session at 6:00 PM for Specific Personnel Matters.
All voted Aye to approve the Motion. Motion Passed 5-Yes 0-No

REGULAR SESSION

Motion Michelle Bombard, Second Linda Jackowski
To return to regular session at 6:30 PM in the High School Library
All voted aye to approve the Motion. Motion approved 5-Yes 0-No

PLEDGE OF ALLEGIANCE – was recited.

ADDITIONS/REVISIONS TO THE AGENDA – were noted

PUBLIC COMMENT ON AGENDA ITEMS - none

BOARD MEMBERS PRESENT

Michelle Bombard, Stacey Caruso-Sharpe, Linda Jackowski, Dennis Schaperjahn, Joan Slagle

BOARD MEMBERS ABSENT - Jay Anderson, Melodye Eldeen

OTHERS PRESENT

Brita Donovan, Superintendent of Schools; Frank Ferraro, Business Administrator; William Clark, Transportation Supervisor, Employees and Community Members

PRESENTATION

William Clark, Transportation Supervisor presented the Board with information regarding the bus driver status at the district. Mr. Clark presented a very informative report pertaining to the day to day activities at the bus garage. He made some great points and recommendations for the Board to review.

SUPERINTENDENT’S REPORT

- Superintendent Donovan thanked Scott Smith, Special Education teacher for amending his resignation date to accommodate a fellow teacher and also thanked the elementary staff for their flexibility under the circumstances.
- Homecoming was a huge success with many people working very hard to make it happen.
- NYS Master Teacher Program was announced this week and two teachers from our school district were named and will be recognized at the next board meeting.
- Superintendent Donovan reported that our SRO John Carey and Officer Austin Brooks spoke with grades 4-8 students about internet safety. Parents and teachers said it was very well received. SRO Carey is doing great things and having a positive impact on our school and community and it is appreciated.

APPROVAL OF CONSENT AGENDA

Motion Linda Jackowski, Second Stacey Caruso-Sharpe to accept the following Consent Agenda:

CONSENT AGENDA			
FINANCIAL REPORTS/BOARD MEETING MINUTES			
September 20, 2018	Board Meeting Minutes		
CSE/CPSE RECOMMENDATIONS			
Amend the resignation date of Scott Smith from his Special Education teaching position from October 11, 2018 to October 15, 2018.			
Amend the resignation date of Scott Smith from his JV Boys Basketball coaching position from October 11, 2018 to October 15, 2108.			
APPOINTMENTS			
NAME	DESCRIPTION	RATE OF PAY	EFFECTIVE DATE

Amy Johnson-Lewis	Bus Monitor – 1 yr probationary period – 9-24-18 to 9-25-19	Minimum Wage	9-24-18
Kristin Atkinson	Bus Monitor – 1 yr probationary period – 10-2-18 to 10-3-19	Minimum Wage	10-2-18
Christopher Cook	Permanent Appointment as Head Custodian	\$19.00/hour	10-11-18
Jourdan Vatalaro	Time Keeper	\$62.00/night	12-12-18
Janine M.B. Arisumi	Long Term Substitute English Teacher, Grades 7-12	Per Contract/Step B1 (\$42,271, pro-rated)	10-1-18
Donald Heigel	Substitute Cleaner	\$12.47/hour	10-10-18
Phil Meashaw	Girls Varsity Basketball Coach – Winter Varsity Level D	\$6,491	11-5-18
Chris Kirvin	Girls Modified Basketball Coach – Winter Modified Level C1	\$3,654	11-12-18
Mark Kalinkewicz	Boys Modified Basketball Coach – Winter Modified Level D	\$4,568	11-12-18
Karen Moffatt	Varsity Competitive Cheerleading Coach – Winter Varsity Level C8	\$5,564	11-5-18
Mariann Gribben	9 th period Support Lab	\$42/hour	10-4-18
Approve a Budget Transfer in the amount of \$73,000 for the School Resource Officer.			
Approve revision to School Budget Vote date from May 14, 2019 to May 21, 2019			

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

NEW BUSINESS

1. Motion Michelle Bombard, Second Stacey Caruso-Sharpe

Adopt the Budget Development Calendar for the 2019-20 School Budget (see below)

BUDGET DEVELOPMENT CALENDAR 2019 - 20 SCHOOL BUDGET		
DATE	DESCRIPTION	
PHASE I October 11	2018	<u>Board Work Session</u> - Budget Development Calendar to the Board for adoption.

November 5– 16	2018	Meet with Administrators/Supervisors and distribute Budget Guidelines.
December 6	2018	<u>Board Meeting</u> - Preliminary Budget Presentation
PHASE II January 3	2019	<u>Board Work Session</u> – Discuss and Develop Budget Parameters
January 15 (est.)	2019	Governor’s Budget Proposal for State Aid Distribution made available to School Districts.
January 17	2019	<u>Board Meeting</u> - Budget Discussion
February 7	2019	<u>Board Work Session</u> - Present 2019-20 Preliminary Budget Forecast and Budget Assumptions to the Board of Education.
PHASE III February 28 (Continued on March 7 th)	2019	<u>Board Meeting</u> Present 2019-20 Operational and General Support Budgets; Debt Service and Employee Benefits Budget; Instructional and Special Education Budget to the Board of Education for discussion.
March 7	2019	Submit 2019-20 Calculation for Tax Levy Limit to the Office of the Comptroller, Tax & Finance and State Education Department (SED).
March 7	2019	<u>Board Work Session</u> Present 2019-20 Operational and General Support Budgets; Debt Service and Employee Benefits Budget; Instructional and Special Education Budget to the Board of Education for discussion.
March 21	2019	<u>Board of Education Meeting</u> – Budget Discussion
March 30	2019	Publication of 1st Legal Notice of School Budget Hearing and Budget Vote. (published again on April 18, 25 and May 2, 2019)
PHASE IV April 11	2019	<u>Board of Education Meeting</u> - ADOPT BUDGET & PROPOSITIONS Approve Property Tax Report Card.
April 13	2019	Submit Property Tax Report Card to SED and Local Newspapers (no later than April 20 th)
April 13	2019	Deadline for Submission of Voter Petitions for Propositions to be Placed on Ballot (30 days preceding budget vote)
April 13	2019	School Board Candidate Nominating Petitions due in District Clerk’s Office by 5:00 PM (30 days preceding budget vote).
April 19	2019	Date of Drawing by District Clerk for Determination of Order for Listing Board Candidates on Election Ballot. 9:00 AM - HS Conference Room.

April 24	2019	District Newsletter Mailed (includes full disclosure information).
April 25	2019	Budget Statement and required attachments made available 7 days prior to budget hearing.
May 1	2019	Voter Registration Day
PHASE V May 2	2019	<u>Board Work Session</u> and BUDGET HEARING
May 3	2019	Budget notice must be mailed to eligible voters after the budget hearing, but no later than six days prior to the vote.
May 21	2019	BUDGET VOTE / BOARD ELECTION <u>Board of Education Meeting</u> – Board accepts election results after polls close and results are announced.
June 14	2019	Last date to file final Campaign Expenditure Report with District Clerk and Commissioner of Education.
PHASE VI June 18	2019	Statewide Budget Revote Day
July 1	2019	Implement 2019-20 Budget

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

2. Motion Michelle Bombard, Second Linda Jackowski

Adopt the 2018-2019 Professional Development Plan.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

3. Motion Michelle Bombard, Second Stacey Caruso-Sharpe

Re-adopt Amended Charging School Meals Policy 8505

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

4. Motion Linda Jackowski, Second Michelle Bombard

Approve an FFA Leadership Conference to Syracuse Oncenter, Syracuse, York on January 26 and January 27, 2019.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

The Board of Education approved this trip but requested more detailed information including, but not limited to, the items listed below for this trip and all trip approval requests going forward.

- A detailed itinerary of the trip
- Approximate number of students going on the trip.
- Is there a signed permission slip from parents to go on the trip.
- What is the means of transportation for the trip? Have you ensured that drivers have a valid NYS Driver's License with a clean record allowing them to drive?
- Financial Information - What does the trip cost overall and per student? How are funds raised/who is paying for the trip? Is there assistance for students who don't have the financial means to attend? Is the District funding part or all of the trip and, if so, how much? Are there other sources of funding such as Booster Clubs or donations?
- Information indicating that the trip has been approved by the appropriate administrator and then by the Superintendent before it goes to the Board for approval.
- Chaperone Details - How many chaperones will there be including ratio per student? Who are the chaperones? Are the chaperones parents, staff or someone else? How will students be chaperoned?
- What are the room arrangements for overnight stays and what supervision will there be including hallway supervision, etc.? Provide room assignments if available. Do parents/chaperones know that they are not allowed to consume alcoholic beverages while chaperoning?

UNFINISHED BUSINESS

- Board agreed to keep a running list of important topics to be discussed at future Work Sessions.

PUBLIC COMMENT

- Vicki Weaver, Bus Driver and Janet Van Rijsewijk, Teacher Aide, thanked the Board for appointing William Clark to the Transportation Supervisor position. His positive presence and drive for teamwork make the bus garage a great place to come to work everyday.

BOARD MEMBER COMMENTS

- Various comments were made by the Board to William Clark, Transportation Supervisor, on a job well done at the bus garage and his presentation to the Board.
- Homecoming was fantastic and the Board appreciates all of the hard work put forth by the administrators, faculty and staff.

EXECUTIVE SESSION

Motion Stacey Caruso-Sharpe, Second Michelle Bombard to go into Executive Session at 8:16 PM for discussion on specific personnel matters.

All voted Aye to approve the motion. Motion passed 5-Yes 0-No.

ADJOURNMENT

Motion Stacey Caruso-Sharpe, Second Michelle Bombard to adjourn the meeting at 8:16 PM.

All voted Aye to approve the motion. Motion passed 5-Yes 0-No

EXECUTIVE SESSION

Motion Linda Jackowski, Second Stacey-Caruso Sharpe to adjourn Executive Session at 9:00 PM.

All voted Aye to approve the motion. Motion passed 5-Yes 0-No

Respectfully submitted,

Linda M. Dumblewski

Linda M. Dumblewski
District Clerk